

# Bafa Spring Exhibition Entry Form

Bafa @ The Woolpack - Saturday 18th May 11am - 8pm, Sunday 19th May 11am - 6pm

## Name \*

First Name      Last Name

## E-mail \*

example@example.com

## Phone Number \*

Area Code      Phone Number

## Exhibit Details

### Title No.1 \*

As you wish it to appear on the exhibition label

### Art Medium

As you wish it to appear on the exhibition label

### Dimensions (H X W) in cm \*

Max size is 70cm in either direction

## **Price**

£ or NFS (Not For Sale)

## **Title No.2**

As you wish it to appear on the exhibition label

## **Art Medium**

As you wish it to appear on the exhibition label

## **Dimensions (H X W) in cm**

Max. size is 70cm in either direction

## **Price**

£ or NFS (Not For Sale)

Please note restrictions in line with size of venue : Above Entries should be no bigger than 70 cm in any direction when framed.

A non refundable fee of £3.00 per entry (Max. 2 entries).

## **Payment Method**

BACS (40-15-33, 11346059)

Cheque - Sent to Emily Pool, 7 Chandos Close, Buckingham, MK18 1AW

Cash, to the above address or on Handing in day

## Additional Comments

### Will you be bringing the following items to sell?

Greetings cards (up to 20 items)

Unframed Mounted work (up to 6 items)

**Stewarding Duties** It is a condition of entry that exhibitors cover stewarding duties at the exhibition. Please indicate which slots you can cover by following [this link](#). Alternatively agree with another member to cover for you and ask them to complete the rota for you in addition to their own stewarding slot if also exhibiting.

Please keep a note of which sessions you have opted for. We will confirm the rota at least a week before the event.

Please note - All sessions need to be covered and are approximately equal in length. Please give more than one option. If some sessions do not have enough volunteers, we will allocate times based on date of entry received.

### Stewarding form completed \*

2 timed slots offered

3 timed slots offered

4 or more slots offered

# Conditions of Entry - Please Read

## This is a Bafa members only exhibition

Preview: Friday 17th May 7.30pm – 10.00pm

Exhibition: Sat 18th May 11am – 8pm Sun 19th May 11am – 6pm

**Deadline for entry forms and payment:** Monday 6th May 2019

Handing in: Friday 17th May 10am – 12pm

Collection: Sunday 19th May 6pm - 7pm

**Commissions** Bafa will collect 15% commission on artwork and browser work; not cards.

**Stewarding** All exhibiting artist are expected to share the work load of a Bafa exhibition by being available to steward at some point over the 3 days (Friday - Sunday) See notes and link above

**Requirements** Up to 2 entries (not previously exhibited by Bafa) will be accepted from members. Entries must be clearly labelled or marked on the back with Title, Artist, Medium, Price (or not for sale). Original artwork only to be hung on walls. All hand pulled prints e.g. lino cut, must be a limited edition. Photos and computer generated art must not be an open edition. Limited edition giclee only accepted in browser.

**2D (Flat work)** Work must not exceed 70cm by 70cm inclusive of frame where applicable. All exhibits must be ready to hang fitted with 'D' rings and taut wire or cord, fixed approximately one third from the top of the frame or canvas.

**3D (Free standing)** Pottery and sculpture must have any special facilities, required to display the work, provided by the artist. The size of the work including it's plinth must be agreed with the organisers. Please contact: Emily Pool to confirm that your arrangements are suitable – [feedback@buckinghamartforall.co.uk](mailto:feedback@buckinghamartforall.co.uk)

**Unframed/Mounted Work** A maximum of six pieces may be submitted to accompany the exhibits, these will not incur any entry charge. Work must be wrapped and clearly labelled as above. Commission will be charged if sold. Please fill in the 'Uncatalogued Work Form', available on the website, when handing in your work.

**Greetings Cards** A maximum of 20 individually wrapped Cards can be entered, individually priced, no multiple pricing allowed. Only 2 different prices may be submitted by each artist and these should be divisible by 50p. Please check these in at the separate table. Only greetings cards will be allowed due to display opportunities.

**Suitability** This exhibition will be visited by members of the public of all ages so work must be suitable for family viewing.

**Copyright Responsibility for infringing the copyright of any other person lies solely with the artist.** Copies of work by other artist must always acknowledge the original work in the title, this includes copies from photographs.

**Handing in** Artists are requested to unwrap their exhibits before presenting them at the check in desk. Please retain your packaging as we will be unable to store it.

**Insurance** Bafa provides third party liability insurance for risks to the public. Exhibitors are advised to insure their work for all risks. Although all reasonable care is taken, no responsibility can be accepted by

Bafa or the venue for loss or damage to exhibits.

Any exhibit not complying with the rules will not be displayed.

No refund will be made and the Bafa committee's decision is final.

Depending on the number of entries we may not be able to hang all exhibits, fee will be refunded in this instance.

**Conditions of Entry \***

I accept the conditions of entry for Bafa's Spring Exhibition 2019